

TROPICAL FRUITS

FRUITOPIA FAIRDAY 2019 STALLHOLDER INFORMATION

How to apply for a stall?

Fill out the Registration Form below and return to Tropical Fruits.

For more information, contact Tropical Fruits on the details below.

Location

The Market is located adjacent to and within the William Smith Pavilion (AKA Arena) the Lismore Show Grounds. Please arrive at the Main Gate on Alexandra Parade and take the first road right towards the office. Stalls will be located inside the pavilion and along the paved walkway (if sunny).

Date

Sunday, 8th September, 2019, 11am-8:00pm.

Stall Sizes

Stall sizes are 3 x 3 metre.

Stallholders are responsible for providing their own tables / marquees / signage etc.

Stall Fees

Community based and information stalls are free.

Retail stalls are \$10 each, with powered sites charged at \$20 for the day.

There are limited powered sites available.

Stallholders are encouraged to offer discounts to card-carrying members of the Tropical Fruits, and are also invited to consider donating a percentage of their profits to the 'Home for Fruits' Erif Benham Memorial Land Fund, which aims to secure a permanent home for Tropical Fruits.

Payment

The electricity fee for powered sites will be collected either by bank transfer prior the day on arrival or throughout the morning. A receipt from The Tropical Fruits Inc. will be issued at that time. Payment prior to the day can be made by arrangement. Donations can be made on the day to the bar, or after the event by contacting accounts@tropicalfruits.org.au



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Insurance and Licensing

All commercial stallholders should carry their own public and products liability insurance. Non-commercial stallholders can be included in the Tropical Fruits Insurance policy for a fee of \$10 for the day. (This includes garage sale type stalls and hobby/craft stalls without insurance). This insurance may be paid prior to the event or paid on the day.

All stall holders should carry the correct licenses and permits for the activities they are conducting and provide copies of these with their application.

All food vendors must provide their Lismore City Council Food Vendor Registration number **prior** to the event.

Tropical Fruits holds a single function limited licence to sell alcohol at this event, so **no other alcohol** may be sold or brought into the venue.

Set Up

Set up is from **8.00 am – 10.45 am**. The event is open to the public at **11:00 am**. You may be able to set up earlier than 8am – please contact us for more details.

All vehicles **MUST** be removed from the main arena to the parking areas by **10:45 am**.

Vehicles can be driven to the parking area or remain at the rear of your stall site (parked alongside the ring, so as to prevent obscuring emergency access routes, facilitate easy pack down and minimise vehicular movements at the end of the day).

Some stallholders may also set up on the afternoon before, please let us know in advance if you wish to do this.

End of Day

Events and shows will continue through till **8:00 pm**.

Food stalls and any other stalls wishing to remain open are encouraged to stay as late as possible.

No stalls may be packed down prior to **5pm**. Vehicle movements should be kept to a minimum so as to avoid public safety risk. After this time you may bring your vehicle to the rear of your stall site to pack up.

Wet Weather

In the event of wet weather, the event will be held under the covered car park area to the right of the main entrance.



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Rubbish & Waste

All rubbish, waste and packaging must be taken away with the stallholder.

Fruitopia is a waste wise event and aims to divert the maximum amount of material from being sent to landfill.

Stallholders are encouraged to use minimal packaging, recyclable or biodegradable plates and reduce waste wherever possible. The stall site must be left in the condition it was found.

How this affects Stallholders

Stallholders will be required to cooperate with the following packaging guidelines. Stallholders can assist to reduce waste at the market by:

1. Bringing '*preferred*' packaging material only to the event (see table below)
2. Minimising pre packaging of all goods;
3. Offering customers reusable produce bags and/or cardboard boxes;
4. Not supplying customers with plastic bags;
5. Using recycling, composting and waste services correctly;
6. Encouraging customers to use recycling, composting and waste services correctly;

How to be waste wise

The first step to reducing waste is avoiding waste. This may require changing some of our habits which create waste unnecessarily.

AVOID	ALTERNATIVES
Cling Wrap	To be avoided where possible by using reusable/washable bags
Coffee cup lids	Ask customers whether they require a lid
Individual sugar/salt/pepper sachets	Provide bulk shakers
Individual tomato, chilli or soya sauce sachets	Provide bulk dispensers
Plastic bags	Avoid the use of plastic bags. Use paper/calico or other re-usable bags instead.
Plastic plates and cutlery	Compostable plates and cutlery, made from paper, sugarcane or palm leaf plates *
Plastic stirrers or spoons for hot drinks	Re-washable cutlery Wooden stirrer
PLA or cornstarch takeaway containers	Use recyclable plastic containers which can be recycled in recycling bins

*Avoid the use of PLA or cornstarch plates and cutlery. These products are NOT compostable.



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Fruitopia Fair Day 2019 Food Vendor & Stall Holders Registration Form

Name of Stall:			
Type of Stall:	Food – Community organisation – Information Stall – Retail – Service Other : _____		
Requirements: (some powered sites available, standard site 3x3m)			
Contact Name:			
Address:			
Phone:			
Email:			
Payment Details: Please Select	Community/Info Site: FREE		<input type="checkbox"/>
	Retail site \$10		<input type="checkbox"/>
	Powered Site: \$20		<input type="checkbox"/>
	Insurance: \$10		<input type="checkbox"/>
Paying Method: Please Select	Cheque (made out to 'The Tropical Fruits Inc.')		<input type="checkbox"/>
	Cash		<input type="checkbox"/>
	Money Order		<input type="checkbox"/>
	Direct Debit		<input type="checkbox"/>
	Name: The Tropical Fruits Inc BSB: 082 707 Acct: 11 653 3060 Reference: "(Your Name) Stall"		
Payment Date: Please Circle	On the day		
	Prior to event		



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- PLEASE NOTE - We accept individual Expressions of Interest from interested parties, but we must stress that this is **NOT a guarantee** of your application being accepted.
- **ALL** electrical equipment – without exception – **MUST** be tagged and tested. If your equipment has not been tagged and tested and our site managers discover this, you will be asked to pay a fee to have this done by our onsite contractors. **Do not connect to power yourself**, please set up your stall and then advise when you are ready to connect to power so our site managers can assist you with this.

